

Skill Enhancement Course in Computer Literacy

Department - Bachelor of Commerce

Class - FYBCOM

Course Summary

Course Title	Skill Enhancement Course in Computer Literacy
Course Objectives	Computer Fundamentals/ Basics of Computer MS Word MS PowerPoint MS Excel Basic MS Excel Advanced Google Account and Workspace
Course Outcomes	At the end of this course, a student will be able to understand Introduction of computers: (Computer as machine, Uses of computer, Advantages & Disadvantages of computer). Interface overview, common buttons, tabs and ribbons, what's the flashing line in MS Word. Getting Familiar With PowerPoint, Creating Basic Presentations in MS PowerPoint. MS Excel Basics: Window Parts, Value entering, Workbook Introduction to Drive Google form, Google Classroom & its features.
Duration	4 Weeks
Start Date	16th August, 2021
End Date	11 September, 2021
Designed By	Vidhi Doshi



Ms. Vidhi Doshi

Course In charge



Ms. Urmi Shukla

Co-Ordinator



Dr. Satish Naringrekar

Principal

Department - Bachelor of Commerce

Class - FYBCOM

Name of Course - Skill Enhancement Course in Computer Literacy

Duration - 4 Weeks

Time -

Sr. No.	Name of Student	16-Aug	23-Aug	30-Aug	6-Sept
1.	KARKNALI VIVEK MALLAPPA	P	P	AB	P
2	GURAV TUSHAR SANJAY	P	P	P	P
3	VALEKAR ABHISHEK TANAJI	P	AB	P	P
4	JAIN PRAVINKUMAR BADAMILAL	P	P	P	P
5	YADAV ANIL RAJEEV	P	P	AB	P
6	PANDAM HEMALI GUNAJI	P	P	P	P
7	SINGH AKANKSHA ANILKUMAR	P	P	P	P
8	SHAIKH ERAM SARWAR	P	AB	P	P
9	DUBEY ISHADEVI JIVESHKUMAR	P	P	P	P
10	VARMA PRIYANSHU ASHOK	P	P	P	P
11	PARIYAR SEETA PRAKASH	P	AB	P	P
12	PANDEY SAURABH LAVKUSH	P	P	P	P
13	VISHWAKARMA BABITA MAHENDRA PRATAP	P	P	P	P
14	SUPPAN VINAYAK SHRINIVAS	P	P	AB	P
15	GUPTA POOJA LALCHAND	P	P	P	P
16	MAHARANA SHRUTI RAMESH	P	P	P	P
17	TRIPATHI PALAK VASHISTH	P	P	P	P
18	BHATI MAHENDRA HEMRAJ	P	AB	P	P
19	TIWARI SWETA AKHILESH	P	P	P	P
20	KANOJIYA ARCHANA SHRIKANT	P	P	P	P

21	MISHRA ANIKET LAUKUSH	P	P	P	P
22	BHUVAR NILESH BASANT	P	P	P	P
23	SAHANI DEEPAK	P	P	P	P
24	SHAIKH SHAHNAWAZ SHAFI	P	AB	P	P
25	BAGHEL MITHILESH RAHBEER	P	P	P	P
26	MOHITE SANKET SANTOSH	P	P	AB	P
27	PRAJAPATI SUMITKUMAR SURESH	P	P	P	P
28	VISHWAKARMA PRINCE RAJESH	P	AB	P	P
29	PAYARE SHWETA CHANDRAKANT	AB	P	P	P
30	JAISWAL MANJU VINOD	P	P	P	P
31	WATADE GAJANAN SUNIL	P	P	P	P
32	SAKET KARAN RAJU	P	P	P	P
33	JAKULWAR YOGITA NAGESH	P	P	P	P
34	SHAIKH MOHAMMAD NABI KUTUBUDDIN	P	AB	P	P
35	PATEL RAJIV MUNNA	P	P	P	P
36	SINGH SURAJ MOHAN	P	P	P	P
37	NASIM MANSI JAIRAM	P	P	AB	P
38	PANDEY SOMPRAKASH RAMAVADH	P	P	P	P
39	SHAIKH SHAKIB MOHAMMAD ZAKIR	P	P	P	P
40	SINGH ANKUSH PAPPU SINGH	P	P	P	P
41	YADAV ROHIT MANOJ	P	AB	P	P
42	CHILUKA DEWAN GOVARDHAN	P	P	P	P
43	SHIRONDE SWAPNIL SURESH	P	P	P	P
44	GUPTA VANDANA ANMOD	P	P	P	P
45	GHADIGAONKAR SAHIL SUBHASH	P	AB	P	P

46	JADHAV HARIOM UTTAM	P	P	P	P
47	VISHWAKARMA ANUPKUMAR KANTAPRASAD	P	AB	P	P
48	PAL POOJA SHRIRAM	P	P	P	P
49	PRAJAPATI SONALI SURENDRA	P	P	P	P
50	GUPTA KAJAL OMPRAKASH	P	P	AB	P
51	PASI ANKITA VIJAY PRAKASH	P	P	P	P
52	KUMAR RAHUL RAMESH	P	P	P	P
53	RAJBHAR KARAN RAJESH	P	AB	P	P
54	GUPTA CHANDAN RAJMANGAL	P	P	P	P
55	PITALEKAR ISHA ASHOK	P	P	P	P
56	GOUD SAKSHI RAJKUMAR	P	AB	P	P
57	BHEDA KRISHNA	P	P	P	P
58	JADHAV GOURI SANDEEP	P	P	P	P
59	DHOTRE DARSHITA HARESH	P	P	P	P
60	SHINDE TUISI SANJAY	AB	P	P	P
61	RASAM SAYALI SHAILESH	P	P	P	P
62	SHUKLA SAKSHI HARIMURAT	P	P	P	AB
63	MANE DHANANJAY VITTHAL	P	P	P	P
64	PETEKAR SATISH HANUMANT	P	AB	P	P
65	RATHOD OMKAR RAMESH	P	P	P	P
66	BIRAJDAR DEEPALI REVAN	P	P	AB	P
67	KARKNALI VIVEK MALLAPPA	P	P	P	P



SUMAN EDUCATION SOCIETY'S

LN COLLEGE

(Affiliated to the University of Mumbai)

H. D. Gaonkar Vidya Sankul, Suman Education Society Campus, Plot No. 89, Near General Kariappa Bridge,
Rajendra Nagar, Borivali (East), Mumbai - 400 066. Maharashtra (India)

CERTIFICATE OF ACHIEVEMENT

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Anil Rajeev Yadav

OF

S.Y. B.COM

FOR COMPLETING SKILL ENHANCEMENT COURSE IN COMPUTER LITERACY
ORGANISED BY IQAC & DEPARTMENT OF BACHELOR OF COMMERCE IN
ACADEMIC YEAR 2021-22.

MS. VIDHI DOSHI

COURSE IN-CHARGE

MS. URMI SHUKLA

B.COM CO-ORDINATOR

DR. SATISH NARINGREKAR

PRINCIPAL